

# BALLARD SCHOOL DISTRICT

2425 SCHOOL STREET  
SOLVANG, CALIFORNIA 93463  
(805) 688-4812

## BOARD OF TRUSTEES REGULAR MEETING AGENDA Thursday, November 10, 2022 2:00PM

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. APPROVAL OF MINUTES  
Regular Meeting – Thursday, October 27, 2022

5. PUBLIC COMMENT

*Open Forum: Items Not Included on the Agenda:*

*The public may address the board on any matter pertaining to the school district that is not on the agenda. Unless otherwise determined by the board, each person is limited to 5 minutes per item. If you wish to speak during the Open Forum, the President of the Board will call upon you during this time. Board members are legally prohibited from discussing non-agenda items and, therefore, will not respond to items presented in the Open Forum. The board encourages the public to be mindful of, and exercise discretion when making comments about individual students.*

*Items Included on the Agenda:*

*The board encourages your participation in its deliberations and has tried to make it convenient for you to express your views to the board. If you wish to address the board on an agenda item, please raise your hand and the Board President will call upon you at the appropriate time during the discussion of that agenda item.*

*At regular meetings, the board will follow this format for major agenda items:*

- *staff presentation*
- *preliminary board and staff discussion*
- *community participation*
- *board deliberation and decision, if appropriate*

*During study sessions and special meetings, this format may vary.*

*Board agendas are very full and time is limited. For that reason, we request that you speak only once on an item and that you limit your remarks either when addressing an agenda item or when speaking in the Open Forum to a maximum of five minutes. If numerous individuals request to speak on a particular item or in the Open Forum, the President of the Board may limit the total time allocated to that item, thereby reducing the time for each speaker.*

*A citizen may request to place an item on the board agenda by submitting a written request and supporting information to the superintendent/principal ten days prior to the regularly scheduled meeting.*

*The superintendent/principal, in consultation with the President of the Board, will determine at which upcoming regular board meeting the item will be scheduled. The person who requested the item will be allowed five minutes at the meeting to present the information to the board. Following this presentation, the board may address the issue, put the issue on a future agenda for more discussion and action, refer the issue to the administration for follow-up, or take no action.*

6. INFORMATION SECTION

a. Calendar

- Thur. 11/10 School Board Meeting
- Fri. 11/11 Veteran's Day Holiday – No School
- Fri. 11/11 End of First Trimester
- Thur. 11/17 Regular Dismissal
- Fri. 11/18 Minimum Day and Fall Feast
- Mon. 11/21-11/25 Thanksgiving Break – No School
- Mon. 12/5 \*Superintendent's Meeting
- Tues. 12/13 \*Valley Superintendent's Meeting
- Tues. 12/13 \*SAC meeting
- Thur. 12/15 Winter Sing
- Thur. 12/15 School Board Meeting
- Fri. 12/16 Minimum Day
- Mon. 12/19-1/2 Winter Break – No School

Superintendent Off Campus is denoted by an \*

b. Board Members' Comments & Correspondence

c. PTA Report

d. Superintendent's Report

Schools for Sound Finance Reports

Week Ending 10/20

Week Ending 10/27

CAASPP Test Scores

7. CORRESPONDENCE

The superintendent may share pertinent correspondence at this time.

8. CONSENT AGENDA

The board will be asked to approve all the following items by a single vote unless any member of the board or public requests an item be removed from the consent agenda and considered and discussed separately.

a. Approval of Warrants

714428 – 714439 (10/21/2022)

715292 – 715295 (10/28/2022)

b. Approval of Certificated and Classified Payroll: 10/31/2022

9. ADMINISTRATIVE MATTERS

a. COVID 19

*Pam Rennick will update the board on district issues related to COVID-19.*

10. BUSINESS MATTERS

- a. Review Current Board Report: Funds 01, 14, 17 25

11. FACILITIES

12. PERSONNEL MATTERS

- a. Recommendation to change the job description and salary for the Administrative Assistant position.  
Background: The position of administrative assistant has gained some additional duties and requires an updated job description and title. The position will now be a combination of Administrative Assistant and Accounting Specialist  
Recommendation: Approve the updated job description and salary for the Administrative Assistant and Accounting Specialist.

13. STUDENT MATTERS

14. NEXT REGULAR BOARD MEETING

Unless otherwise announced, the next regular Board meeting will be held on Thursday, December 15, 2022, at 2:00 PM.

15. ADJOURNMENT Time:

*Any materials required by law to be made available to the public prior to a meeting of the Board of Trustees Of the District can be inspected at the following address during normal business hours:*

**Ballard School Office  
2425 School Street  
Solvang, CA 93463  
805-688-4812**

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

*Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in a meeting or function of the Ballard School District may request assistance by contacting the district/school office, 2425 School Street, Solvang, CA 93463; telephone 805-688-4812; or fax 805-688-7325 at least 48 hours prior to the meeting.*