

BALLARD SCHOOL DISTRICT

2425 SCHOOL STREET
SOLVANG, CALIFORNIA 93463
(805) 688-4812

BOARD OF TRUSTEES MINUTES OF THE ANNUAL ORGANIZATIONAL/REGULAR MEETING

December 8, 2011

6:00 pm in Multipurpose Room

1. CALL TO ORDER

President Shawn Knight called the meeting to order at 6:01 pm.

2. ROLL CALL

All board members were present. There were no guests.

3. PLEDGE OF ALLEGIANCE

Shawn Knight led the Pledge of Allegiance.

4. APPROVAL OF MINUTES

a. Special Meeting – Tuesday, November 15, 2011

b. Regular Meeting - Thursday, November 17, 2011

The minutes of the special meeting scheduled for November 15, 2011, and the regularly scheduled meeting held on November 17, 2011, were approved on a motion by Micah Brady, seconded by Shawn Knight, and passed unanimously.

5. ANNUAL ORGANIZATIONAL MEETING OF THE GOVERNING BOARD

a. Board members elect Board President

b. Board members elect Clerk of the Board

c. Designate the representative to elect members to the County Committee on School District Organization

Following a brief discussion, Shawn Knight was elected Board President, and Chris Kazali was elected Clerk of the Board, on a motion by Micah Brady, seconded by Chris Kazali, and passed unanimously.

Micah Brady was designated the representative to elect members to the County Committee on School District Organization.

d. Designate board meeting location, time, and day of the month

The board designation for regularly scheduled meetings: 4:00 pm on the second Thursday of each month in the Multipurpose Room at Ballard School (unless otherwise announced).

6. PUBLIC COMMENT

None

7. INFORMATION SECTION

a. CALENDAR

- Thurs, 12/8 K Trip to 'Sing for the Soldiers'

As part of their Global Citizens' community service project, the Kindergarten students raised over \$200 and collected supplies to be contributed to gift baskets for soldiers serving overseas. Earlier today the students sang holiday songs for the senior citizens who assembled the gift baskets.

- Mon, 12/12 SYV Conference Planning Meeting: 3:15 (SYVHS)
- Tues, 12/13 5th/6th Rotary Stock Market Simulation
- Wed, 12/14 4th Trip to La Purisma Mission
K Winter Program: 6:00 in RSH

There will be much activity around school the next week as we approach the winter vacation. Included are the 1st/2nd grade Winter Sing, a 4th grade play, and a 5th grade Readers' Theater performance.

- Thurs, 12/15 1st/2nd Winter Sing: 11:30 in MP Room
SYV Superintendents' Meeting: 1:15 (SYVHS)
- Fri, 12/16 4th Play & Party: 10:30 in classroom
5th Readers' Theater: 10:40 in MP Room
Last Day before Winter Vacation, All students dismissed at 12:00
Staff Luncheon: 1:00

Friday, December 16 is the last day before winter vacation. All students will be dismissed at 12:00 that day. The school will be closed for vacation from Monday, December 19 through Monday, January 2. School resumes on Tuesday, January 3, 2012.

- Mon, 12/19 Winter Vacation – No School!
- Mon, 1/2/12
- Tues, 1/3/12 School Resumes!
- Fri, 1/6 5th Trip to Arroyo Burro Watershed
ChildSafe Parent Meetings (1st & 4th)

Each year educators from the North County Child Protection Center make 'ChildSafe' presentations to students in 1st and 4th grades across Santa Barbara County. They have been making these presentations at Ballard School for several years. Their information is important and valuable for our students. There will be a parent information meeting held the Friday before the classroom presentations. Also, parents will receive information and must provide permission for their children to participate.

- Mon, 1/9 – ChildSafe Presentations (1st & 4th)
Wed, 1/11
- Mon, 1/9 SBCEO Superintendents' Meeting: 9:00 (Buellton)
- Wed, 1/11 SYV Special Education Consortium Meeting: 1:00 (Buellton)
- Thurs, 1/12 Internet Safety Presentation: 6:00 (room TBD)

We will be hosting an Internet Safety presentation with Jennifer Gibson on Thursday, January 12.

- Mon, 1/16 Martin Luther King, Jr. Holiday – No School
- Thurs, 1/19 Regular Board Meeting: 6:00 in MP Room

The board previously moved the next regularly scheduled meeting from January 12th to Thursday, January 19.

b. Board Members' Reports

None

c. PTA Report

The PTA last met on Friday, November 18. At that time they debriefed the book fair and Thanksgiving events. The next membership meeting will be held in January.

INFORMATION SECTION (Continued)

d. Superintendent's Report

• Superintendent/Principal Goals & Strategic Plan Update

Allan Pelletier stated that the January meeting would probably have a lighter agenda and suggested that part of that meeting be used for the board to discuss strategic plan goals for the remainder of the school year and the 2012/2013 school year.

Mrs. Petersen has been working on establishing a student council. Possible projects for the student council may include school spirit and campus beautification. While the details are not all in place, it looks like a student council may begin in January. (see board packet)

Progress Monitoring Data documents student progress and informs instruction. The most recent data (see board packet) reflects steady positive growth for students. This is a result of a strong intervention program coupled with strong first classroom teaching.

Allan shared the most recent edition of the Ballard Journal. Each student in the enrichment class has received a color copy of the journal. School-wide distribution of the journal will take place soon. The class met on Thursday mornings at 7:30 am, and there is already a waiting list for the next class.

• 2010/2011 Physical Fitness Results

Each year 5th graders participate in the state's Physical Fitness Testing program. The goal is for students to score in the 'Healthy Fitness Zone' in each area that they are assessed. Ballard students performed well on these assessments.

Aerobic Capacity	79% in HFZ	(59% in SB County)
Body Composition	71% in HFZ	(53% in SB County)
Abdominal Strength	93% in HFZ	(83% in SB County)
Trunk Extension Strength	93% in HFZ	(89% in SB County)
Upper Body Strength	71% in HFZ	(74% in SB County)
Flexibility	71% in HFZ	(68% in SB County)

• Deferred Maintenance Hardship Projects

The windows and doors are scheduled to be replaced in the Red Schoolhouse over the winter vacation, weather permitting. We have a preconstruction meeting scheduled for next Tuesday.

• Draft of Annual Audit Report

Allan provided a draft copy of the annual audit. The final audit will be presented to the board at the January meeting.

• Proposed SYVUHS Calendar – 2012/2013 School year

The current high school calendar is virtually identical to Ballard's calendar. School starts at the end of August and gets out in early June. Final exams present a problem with the current calendar, though, because they take place two weeks after the winter vacation. The high school is considering moving their start date up two weeks which would allow them to complete the first semester final exams prior to the winter vacation. The high school has asked for feedback from their feeder districts about this calendar. While board members did not have a problem with the calendar, they predominately believed Ballard parents would not support this calendar. Ballard will continue to work most closely with Los Olivos School District when developing the calendar for the 2012/2013 school year.

INFORMATION SECTION (Continued)

- Santa Ynez Valley School Preparedness Project

Tom Walton, the valley's Community Emergency Planning Coordinator, is working with all the schools in the valley on disaster preparedness. The goal of the committee is to provide support to all valley schools in their preparedness efforts. Allan is Ballard's representative on the committee.

- Letter to the Editor of the Santa Barbara News-Press: Opinion: Heeding Warning in 'That Used to be Us' by SBCEO Superintendent of Schools, Bill Cirone

Allan shared a letter to the editor that was written by the county superintendent of schools, Bill Cirone.

8. CORRESPONDENCE

The superintendent/principal may share pertinent correspondence at this time.

None

9. CONSENT AGENDA

The board will be asked to approve all of the following items by a single vote, unless any member of the board or public requests an item be removed from the consent agenda and considered and discussed separately.

- a. Approval of Warrants 1703959 – 1703975 (11/18/11)

Allan commented on the following warrants.

Pg 1 3961	Brain Pop	\$965	Site subscription to technology/curriculum resource
3963	Education Research	\$204	Math Webinar: Enhancing K-8 Math Program
3966	Limotta Internet	\$1,134	Monthly support (\$437) and internet service (\$696)
3968	Rebecca Jacobs	\$150	Consultant who assists with CDE's CalPads data submission
3973	Santa Barbara Transportation	\$1,025	Field Trip Transportation** Solvang Fire Department, Santa Barbara Botanical Gardens, Marine Aquarium at Cabrillo High School, Alisal Fudge Shop, Ballard Pumpkin Patch (269 miles: \$3.81/mile)
3976	Earth Systems	\$1,577	Soils testing from summer projects, Fund 14

**Supported by PTA

- b. Approval of Certificated and Classified Payroll: November, 2011

The Consent Agenda was approved on a motion by Chris Kazali, seconded by Micah Brady, and passed unanimously.

10. ADMINISTRATIVE MATTERS

- a. Second Reading: Board Policy 5118 and Administrative Regulation 5118 – Open Enrollment Act Transfers
Background: Education Code 48350-48361 created the Open Enrollment Act which allows a student attending a "low-achieving school" to transfer to another school that has a higher Academic Performance Index (API) than the school in which the student was enrolled. Each year, the Superintendent of Public Instruction will identify 1,000 open enrollment schools ranked by increasing API scores.
Recommendation: Approval of the second reading and adoption of BP 5118 and AR 5118

At the last board meeting Allan shared with the board that Education Code 48350-48361 created the Open Enrollment Act which allows a student attending a "low-achieving school" to transfer to another school that has a higher Academic Performance Index (API) than the school in which the student was enrolled. Each year, the Superintendent of Public Instruction will identify 1,000 open enrollment schools ranked by API scores.

There are eight elementary schools in Santa Barbara County on the list. One is in Lompoc and one is in Orcutt. The policy states that Open Enrollment requests must be made by January 1 of the prior year. Ballard has never received an Open Enrollment request.

Following discussion, the second reading of Board Policy 5118 and Administrative Regulation 5118 – Open Enrollment Act Transfers was passed unanimously on a motion by Micah Brady, seconded by Shawn Knight.

11. BUSINESS MATTERS

- a. 1st Interim Report

Background: The board will review the 1st Interim Financial Report

Recommendation: Approval of a Positive Certification of the 1st Interim Report

Allan shared detailed information about the 1st Interim Report. (see board packet) In addition to speaking about district's funds he also addressed the following forms: Attendance, Revenue Limit, and Multi-Year Projections. Ballard continues to maintain a strong financial position, and is more than capable of meeting the 5% minimum reserve requirement in 2011/2012 and the two subsequent fiscal years.

The board unanimously approved a positive certification of the 1st Interim Report on a motion by Micah Brady, seconded by Chris Kazali.

- b. Review Current Board Report

Allan shared detailed information from the board report regarding the district's four funds. (see board packet) This information was previously summarized in the 1st Interim Report.

- c. Review Board Resolution 2011/2012 - #4 – Annual Accounting of Developer Fees

Background: The board will review the resolution, but no action will be taken until the next meeting. (The resolution will be on the board's agenda on January 17, 2011.)

Allan explained:

- Each year districts must account for their developer fees. The law requires that districts provide developer fee information to anyone who is interested, and that the board adopt a resolution accounting for developer fees a minimum of 15 days after that time.
- Technically, Ballard's developer fee information is always available, as we offer it whenever somebody comes in to pay their fees.
- We also present the information in the board report each month.
- The law requires that the board reviews a draft of the resolution at a meeting prior to adopting the resolution.

The resolution is presented for review and will be on the agenda for approval at the January meeting. No action was taken.

12. ITEMS NOT ON THE AGENDA

Shawn Knight asked if there had been correspondence from a parent regarding her child's inter-district transfer. Allan replied that he had been in close contact with the parent regarding the status of the transfer related to the parent's employment at an established business located within school district boundaries. He has a follow-up meeting scheduled with the parent prior to winter vacation.

13. NEXT REGULAR BOARD MEETING

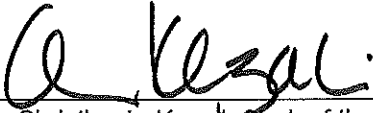
Unless otherwise announced, the next regular board meeting will be held on Thursday, January 19, 2012 at 4:00 pm in the multipurpose room at Ballard School.

14. CLOSED SESSION

Specific items may be deferred to Closed Session during the course of the meeting.

None

15. ADJOURNMENT – Time: 7:11 pm.



Christina L. Kazal, Clerk of the board



Date