

# BALLARD SCHOOL DISTRICT

2425 SCHOOL STREET  
SOLVANG, CALIFORNIA 93463  
(805) 688-4812

## BOARD OF TRUSTEES REGULAR MEETING MINUTES

Wednesday, March 17, 2010  
6:00 p.m., Multipurpose Room

### 1. CALL TO ORDER

Julie Farrell called the meeting to order at 6:04 pm.

### 2. ROLL CALL

All board members were present. Judy Capps from Johnson Controls was in attendance.

### 3. PLEDGE OF ALLEGIANCE

Julie Farrell led the Pledge of Allegiance.

### 4. APPROVAL OF MINUTES

The minutes of the regular board meeting held February 17, 2010, (with corrections noted), and the minutes of the special board meeting held March 9, 2010, (no corrections), were both approved on a motion by Lynne Hemming, seconded by Shawn Knight, and passed unanimously.

### 5. PUBLIC COMMENT - None

### 6. STAFF / COMMUNITY PRESENTATION

Allan introduced Judy Capps and stated that we have received two payments totaling approximately \$471,000 in deferred maintenance hardship funding. Ballard's plan is to use this funding in a timely manner as funds are received for the projects specified in the application. We will begin work as soon as school is out and finish prior to the beginning of the 2010/2011 school year. Judy's attendance at the meeting is to update the board about the projects scheduled for this summer.

Judy Capps made the following comments:

- Paving from the office to the Red Schoolhouse qualified as a deferred maintenance project because of eroding and potentially dangerous walking conditions. They will repave the walkway and build a new ADA compliant ramp as well as repair the entrance to the primary playground.
- Doors/Windows - They will replace 18 single paned windows with dual paned, shatter resistant glass, and will replace the existing doors with new ADA compliant frames, doors and panic hardware. They will replace the wood fencing around the utility box by the red schoolhouse.
- There will be temporary fencing around construction areas.
- There will be a project manager on site.
- The work will be completed by August 15.
- An inspector of record will audit the work for DSA and ADA compliance.
- There is a 'fixed price guarantee' as part of the agreement between the district and JCI.

STAFF / COMMUNITY PRESENTATION (cont.)

- Classroom signage will also be included in the project.

The board asked questions about the current and future projects. Future projects include roofing, HVAC units, and alarm system upgrades in the Red Schoolhouse. Shawn asked about the energy efficiency of the new units and the potential savings to the school. Allan said because the existing units are holding up well, they would be replaced in a future phase. New units will definitely be more energy efficient.

Julie was concerned that the projects match the look that is currently in place at Ballard School. Lynne echoed those sentiments. Judy assured the board that the new windows and doors will match the existing look of Ballard School. Julie also asked if we needed to do anything special regarding the windows, doors, and ramp since the Red Schoolhouse is a historical landmark. Allan stated that neither the existing windows, doors, nor ramp were original and that they are deteriorating and will eventually become safety hazards. Allan will get in touch with the historical society, however, and inform them of our plans.

7. INFORMATION SECTION

a. CALENDAR

- Wed, 3/17 Board Meeting
- Mon, 3/22 School Site Council Meeting: 3:15
- Wed, 3/24 2<sup>nd</sup> & 4<sup>th</sup> gr Trip to Anacapa (weather permitting)

We will be taking four vans from Santa Ynez High School. Adults on the trip will include two teachers, two instructional assistants and two parent volunteers who are both firefighters. This is in addition to the event staff working on the trip.

Kindergarten Registration

We have 13 students signed up. Registration will be held on Wednesday, March 24, beginning at 12:30 in the Red Schoolhouse. Monica Escalera, Linda Carlson, and Gina Floyd will each be meeting with the parents.

- Thurs, 3/25 Awards Assembly: 11:30  
Math Staff Development Meeting w/ Ellen Barger: 1:30
- Mon, 3/29 4<sup>th</sup> gr – 'Walk Through California'  
5<sup>th</sup> gr – 'Walk Through Revolution'
- Tues, 3/30 6<sup>th</sup> gr – 'Walk Through Ancient Times'

The 'Walk Through' programs have been very successful in the past. We are adding 'Walk Through - Ancient Times' for 6<sup>th</sup> grade this year.

'The Morris Brothers – Social Super Heroes' Assembly: 1:30

This assembly is related to classroom character development. We have invited kindergarten parents to bring their children back that afternoon if they are interested in attending.

- Wed, 3/31 6<sup>th</sup> Grade D.A.R.E. Graduation: 6:00 at Solvang School Gym

All 6<sup>th</sup> grade students in the valley will participate in one D.A.R.E. graduation ceremony. The sheriff's department has scheduled a motivational speaker. (see flyer) Lynne Hemming plans to represent the board at this event.

- Thurs, 4/1 All-Staff Meeting: 1:30
- Mon, 4/5 – Fri, 4/9 Spring Vacation
- Mon, 4/12 Return to School
- Wed, 4/14 Regularly Scheduled Board Meeting
- Thurs, 4/22 Spring Sing
- Wed, 4/28 Special Board Meeting, Public Hearing – Interdistrict Transfer Policy: 6:00

## INFORMATION SECTION (cont)

We have scheduled a special board meeting for public input on the interdistrict transfer policy. The board discussed moving the start time back to 7:00 so more people will be able to attend. We will be sending information out after spring vacation.

- Wed, 4/28 – Fri, 5/14      STAR Testing: 2<sup>nd</sup> – 6<sup>th</sup> grades
- Thurs, 5/13                PTA Dinner: 5:30 & Open House: 6:30

### b. Board Members' Reports

Shawn Knight attended the last PTA meeting. He shared:

- The PTA allocated funds to support the D.A.R.E. graduation.
- The Jamboree has been postponed, possibly until next fall. There was conversation about holding a joint fundraiser event with Los Olivos in the future.

Julie Farrell said that she recently spent some time with a person who works for the US Department of Education. Julie is encouraged about the direction education seems to be taking at the federal level and hopes that will provide positive influence and momentum at the state level.

### c. PTA Report

Allan reported:

- The PTA is contributing \$276 toward the D.A.R.E. graduation.
- The Jamboree has been postponed because the PTA was not able to secure enough volunteers to help with the event. At the last PTA meeting there was discussion about having a harvest festival in place of the Jamboree. Perhaps a joint fundraiser with Los Olivos would share the work and have both schools benefit from fundraising efforts. There was no decision made about this issue.

### d. Superintendent's Report

- Superintendent/Principal's Goals / Strategic Plan
- Spanish Enrichment Classes

Allan distributed a handout that addressed strategic planning goals, staff development, and the Spanish enrichment classes. (see handout) He was excited to report that both Spanish classes are full and now have a waiting list. Patty Espinoza is doing a great job! We have received very positive feedback from both parents and students.

- Report on Substitute Teacher Pay Rate

The current rate for substitutes at Ballard School is \$95/day. The rate has been unchanged for several years. There was some discussion about increasing the rate. Allan shared that other districts in the valley also pay \$95/day, and that Los Olivos possibly pays a little more. Shawn asked whether someone had specifically asked about increasing the rate, which they had not. Allan explained that the board previously requested this information. Considering the economic climate and the fact that no request has been made to increase the substitute teachers' rate of pay, the board will not pursue changes at this time. Julie suggested that the board may want to revisit this issue in the future.

- 'Tools for Teaching: Positive Classroom Discipline & Positive Classroom Instruction' Training

Allan discussed an upcoming training opportunity for Ballard staff in the area of positive classroom instruction and positive classroom discipline. (see handout) Allan has worked with this organization, Fred Jones and Associates, in the past and spoke very highly of them. He investigated having Dr. Jones come work with schools in the valley but determined it would not be economically feasible. The training under consideration will take place in Santa Cruz at the end of June. The board members expressed their support for making this opportunity available to staff.

INFORMATION SECTION (cont)

- Special Meeting to Continue Work on Board Policies and Administrative Regulations (6000s)

The board scheduled a special meeting to be held on Tuesday March 30, at 6:00 pm to review board policies and administrative regulations.

8. CORRESPONDENCE

None

9. CONSENT AGENDA

The board will be asked to approve all of the following items by a single vote, unless any member of the board or public requests an item be removed from the consent agenda and considered and discussed separately.

- a. Approval of Warrants  
1607704 – 1607712 (2/19/10)  
1609447 – 1609456 (2/26/10)  
1610561 – 1610571 (3/5/10)

704 – Allan Pelletier (\$36.50): mileage

705 – Gina Floyd (\$98.60): office supplies

708 – Kern County Supt. of Schools (\$4,578.20): legal fees

450 – Kern County Supt. of Schools (\$7,993): legal fees

451 – Santa Ynez Valley Tree Care (\$2,875): trimming trees, removing mistletoe

561 – Brian Bramsen (\$137): welding Ballard School sign

564 – Island Packers (\$1,330): 2<sup>nd</sup>/4<sup>th</sup> grade field trip

Shawn asked about the annual retainer for legal fees. Allan will bring this information to the next board meeting. He explained that warrants #708 and #450 were for work that exceeded the retainer. The maintenance costs for the e service will be charged to Fund 14.

- b. Approval of Certificated and Classified Payroll: February, 2010
- c. Approval of Substitute Teacher (pending completion of required paperwork): Sherrie Petersen

The consent agenda was approved on a motion by Julie Farrell, seconded by Lynne Hemming, and passed unanimously.

10. ADMINISTRATIVE MATTERS

- a. Second Reading: 2010/2011 Ballard School Calendar  
*Recommendation: Approval of second reading of the 2010/2011 School Calendar*

Allan shared information and made a recommendation to amend the calendar from the 1<sup>st</sup> reading changing the teacher conference week in the fall and the Presidents' holiday schedule in February to align more closely with the other valley schools. Allan pointed out the similarities between the Ballard calendar and the calendars from Los Olivos and Santa Ynez High School.

The 2010/11 school calendar was approved and adopted with the changes discussed on a motion by Shawn Knight, seconded by Julie Farrell, and passed unanimously.

11. BUSINESS MATTERS

- a. 2<sup>nd</sup> Interim Report  
*The Board will review the 2<sup>nd</sup> Interim Financial Report*  
*Recommendation: Approval of a Positive Certification of the 2<sup>nd</sup> Interim Report.*

Shawn discussed the 2<sup>nd</sup> Interim Report. He highlighted the strength of Fund 01 and reviewed many of the supplemental forms including ADA, Revenue Limit, Cash Flow, and Multi-Year Projections. (see handout)

BUSINESS MATTERS (cont)

The board approved a positive certification of the 2<sup>nd</sup> Interim Report on a motion by Julie Farrell, seconded by Shawn Knight, and passed unanimously.

b. Consolidated Application

*This annual application for state and federal Categorical Funds is filed with the California Department of Education.*

*Recommendation: Approval of Consolidated Application*

The Consolidated Application is filed annually in two parts. It secures funding from state and federal categorical programs. The Consolidated Application was approved on a motion by Julie Farrell, seconded by Lynne Hemming, and passed unanimously.

c. Review Current Board Report

Allan reviewed the current board report (see handout), which repeated much of the information from the interim report. When speaking about Fund 25, Allan commented that the board had previously expressed a concern regarding the continued applicability of the developer fee and/or charging the appropriate fee. Allan recommended that Ballard should undertake a developer fee justification study since it has been a long time since such a study was last completed. The board was interested and Allan said he would bring information back to the next meeting.

12. ITEMS NOT ON THE AGENDA

None

13. NEXT REGULAR BOARD MEETING

Unless otherwise announced the next regular board meeting will be held on Wednesday, April 14, 2010, at 6:00 in the multipurpose room at Ballard School.

Special board meeting to review and develop board policies and administrative regulations will be held on Tuesday, March 30, 2010, at 6:00 in the multipurpose room at Ballard School.

14. CLOSED SESSION

a. Personnel / Contract Negotiations, Government Code Section 54957

The board convened to closed session at 7:48. Julie Farrell announced that no action would be taken.

15. RECONVENE IN OPEN SESSION: ANNOUNCE CLOSED SESSION ACTIONS

The board reconvened to open session at 8:00. Julie Farrell announced that no action was taken.

16. ADJOURNMENT

The meeting adjourned at 8:00.

  
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Lynne Hemming, Clerk of the Board

4-19-10

Date