

**BOARD OF TRUSTEES**  
**REGULAR MEETING MINUTES**  
**Wednesday, May 12, 2010**  
**6:00 pm in the Multi-Purpose Room**

1. CALL TO ORDER

Julie Farrell called the meeting to order at 6:05 pm.

2. ROLL CALL

All board members were present. Guests included school nurse, Monica Escalera.

3. PLEDGE OF ALLEGIANCE

Julie Farrell led the Pledge of Allegiance.

4. APPROVAL OF MINUTES

a. Regular Meeting – April 14, 2010

b. Special Meeting – April 28, 2010

**Minutes of the regular board meeting held April 14, 2010 (with no corrections), and minutes of the special board meeting held April 28, 2010 (with corrections noted) were approved on a motion by Julie Farrell, seconded by Shawn Knight, and passed unanimously.**

5. PUBLIC COMMENT

There was no public comment

6. STAFF / COMMUNITY PRESENTATION

School nurse, Monica Escalera, will present information about the upcoming family life (human growth and development) information that will be presented to 4<sup>th</sup> grade girls, and 5<sup>th</sup> and 6<sup>th</sup> grade boys and girls.

**School nurse, Monica Escalera, made an informative presentation regarding the Human Growth and Development program that will be presented to 4<sup>th</sup> grade girls, and 5<sup>th</sup> and 6<sup>th</sup> grade boys and girls. She shared information about the state standards that are listed on the California Department of Education's website. Parents are notified in advance of the classroom presentations and permission slips are required. Parents may contact Monica or the school office to schedule a time to preview the materials. The board discussed with Monica the protocol should a question be asked that is outside of the standards and curriculum. After discussion, Monica stated that she would encourage students to write their questions so that she could preview them and answer appropriately (to the group, individually, etc.) Allan stated that he and Monica will debrief after the presentations. If anything out of the ordinary is brought up they will send a note to parents informing them of the topic that was discussed in class.**

## 7. INFORMATION SECTION

### a. Calendar

Mon	5/10	K to full day (Mon, Tues, Wed, Thurs)
Wed	5/12	School Board Meeting: 6:00
Thurs	5/13	PTA Dinner (5:30), Open House (6:30 - 8:00) Technology Committee Meeting: 12:00
Fri	5/14	Dunn Track Meet (6 <sup>th</sup> ) & World of Oceans Assembly: 1:30 – 2:30
Mon	5/17	3rd/5th Astronomy Presentation Growth & Development Presentations (4 <sup>th</sup> girls, 5 <sup>th</sup> & 6 <sup>th</sup> boys & girls)
Tues	5/18	K trip to Santa Barbara Zoo: 8:45 - 2:30 Ballard School trip to Sedgwick Nature Preserve
Wed	5/19	2nd/3rd trip to Lake Cachuma: 9:15 - 2:15 PTA Meeting: 2:00
Thurs	5/20	North County Math Superbowl PTA Staff Appreciation Lunch at Ballard Inn
Fri	5/21	4th trip to UCSB R.E.E.F.
Mon	5/24	School Site Council: 3:15
Tues	5/25	5th grade trip to CA Science Center
Tues - Fri	5/25 - 5/28	6th grade to Science Camp
Wed	5/26	5th grade Water Cycle Presentation: 1:00 - 2:00
Thurs	5/27	K Musical: 7:00 in multipurpose room
Mon	5/31	Memorial Day Holiday
Wed	6/2	4th grade play
Thurs	6/3	Elks Rodeo: TBA Early Dismiss: 1:00, Staff Meeting: 1:30
Fri	6/4	Talent Show: 10:20 Awards Assembly: 1:30 Fun Day: 3:00 - 5:00
Mon	6/7	4th to CA Adventure 5th grade Play
Wed	6/9	6th grade Promotion: 1:30
Thurs	6/10	Last Day of School, Report Cards Home, Dismiss at 12:00
Fri	6/11	Teacher Work Day & End of Year Staff Luncheon
Tues	6/15	School Board Meeting: 6:00

Allan shared the calendar and commented on the items above that are highlighted. It was decided that Julie would speak at the 6<sup>th</sup> grade promotion ceremony, and Allan would represent the board and Ballard School at the Los Olivos graduation that is scheduled for Wednesday, June 9, at 4:30.

## INFORMATION SECTION (cont)

### b. Board Members' Reports

Board thoughts and comments regarding the public comment received at the special meeting held on April 28, 2010. (No action will be taken.)

The board discussed the comments that were shared at the special meeting on April 28, 2010. The board recognized the strong community feelings regarding the interdistrict transfer policy and will not pursue changes to the interdistrict transfer policy, although, should things change significantly (basic aid funding eliminated, extreme drop in enrollment, etc.) that topic may be revisited. Several community members spoke in favor and several community members spoke against the other two issues at the special meeting, though, so the board will continue to discuss the following questions:

- Permit a student to attend Ballard School if his or her parents own property in the Ballard School District, even if they do not physically reside in the district?
- Permit a student to attend Ballard School if the parent either works at Ballard School or is physically employed in the Ballard School District at an established business?

The board also discussed a packet of information from the Santa Barbara County Planning and Development Office regarding the Home Occupation Permit. The county defines a home occupation as an occupation conducted within the dwelling portion of a building by the occupants of the dwelling. In issuing a home occupation permit, the packet clearly states that the proposed use must meet their established criteria, including:

- Meets the definition of a home occupation
- Occupation must be conducted in only one room in the house
- No employees other than dwelling occupants may work at the home.

### Shawn Knight

- Attended the Economic Forecast for North County
- There may be a delayed impact as North County sees the effect of declining property taxes.

### Lynne Hemming

- The County School Boards' Association will host an information meeting for candidates running for school boards in the November, 2010 election. The meeting will probably be held in August. Shawn attended a similar meeting two years ago and found it worthwhile.

### Julie Farrell

- The California Consortium of Education Foundations is hosting a workshop (Education Foundation Fundamentals) on Friday, May 21, 2010. It may be hard to attend because of the end of the year timing, but it may be of value in the future.

### c. PTA Report

Allan reported on behalf of the PTA that they will be holding their upcoming annual events: family dinner prior to open house on Thursday, May 13; staff appreciation lunch at the Ballard Inn on Thursday, May 20; and Fun Day on Friday, June 4.

INFORMATION SECTION (cont)

d. Superintendent's Report

- Superintendent/Principal's Goals / Strategic Plan

Allan presented and discussed a detailed handout summarizing progress made on the strategic planning goals. (see board packet)

- Technology Committee

The technology committee will be meeting on Thursday, May 13, 2010 from 12:00 – 1:00. Parent and staff members will be in attendance. They will begin looking at technology standards, keyboarding programs, and discussing the development of a technology plan.

- Science Enrichment

The class begins May 13, 2010. They have eleven or twelve 3<sup>rd</sup> – 5<sup>th</sup> grade students participating. Cathy Vengel is the instructor. (see board packet)

- Deferred Maintenance Hardship Projects – Historical Society

The Historical Society informed Allan that they have no jurisdiction over Ballard's projects since we are a school. They have offered to do a 'courtesy review' at their meeting in June. Allan will attend that meeting.

- Health Insurance Rates for 2010/2011 (October, 2010 – September, 2011)

Allan reviewed a handout comparing the 09/10 and 10/11 health insurance rates. (see board packet)

8. CORRESPONDENCE

The superintendent may share pertinent correspondence at this time.

- Interim Financial Report Analysis and Recommendations (SBCEO)

SBCEO concurs with the board's positive certification of the 2<sup>nd</sup> interim report.

9. CONSENT AGENDA

a. Approval of Warrants

1616935 – 1616961 (4/16/10)  
1618151 – 1618155 (4/23/10)  
1619174 – 1619178 (4/30/10)

936 - Arts Outreach (\$486.72) winter classes\*\*  
937 - Axiom (\$162) mandated costs  
945 - PGE (\$845.15) April, 2010 (09/10 to date = \$7,348 – same time period last year = \$7,542)  
949 - Santa Ynez High School (\$240) vans for field trips\*\*  
952 - Service Master (\$731) sub during Kim's absence  
956 - Void  
155 - Student Transportation (\$1,248.64) field trips (3<sup>rd</sup> to SY Museum, 1<sup>st</sup> to Vandenberg, 2<sup>nd</sup> to local businesses & park, K to local business, 5<sup>th</sup>/6<sup>th</sup> to Santa Barbara Film Festival)\*\*

(\*\*The PTA contributes to these expenditures.)

b. Approval of Certificated and Classified Payroll: April, 2010

The Consent Agenda was approved on a motion by Lynne Hemming, seconded by Julie Farrell, and passed unanimously.

## 10. BUSINESS MATTERS

### a. Basic Aid Fair Share Reduction

*Report on the status of the Basic Aid 'Fair Share Reduction' due to the California Department of Education.*

Allan received a bill from the CDE for \$27,053 (\$252.99 per student) as Ballard's 'Fair Share' reduction. The good news is that we have been expecting this, budgeted for it, and will now pay it.

### b. Review Current Board Report

*Report on the status of the district's Funds 01, 14, 17, 25*

Allan presented a handout and discussed the status of the district's four funds. Ballard School received the property tax payments in April so there was a big jump in revenue. Revenue and expenditures are tracking as expected for this time of year. (see board packet)

## 11. CURRICULUM MATTERS

### a. Approval to adopt English / Language Arts Materials: Pearson's Reading Street

*Background: For over a year the staff has been examining the English/Language Arts materials that have been approved for adoption by the California Department of Education. After extensive review and analysis, the teachers have unanimously recommended that the Pearson Reading Street program be approved for adoption at Ballard School. Pearson's Reading Street is a research based kindergarten through sixth grade comprehensive reading program.*

*Recommendation: Approval of Pearson's Reading Street*

Ballard has not adopted English/Language Arts materials since the mid-90s. Textbook adoptions take place about every seven years, but Ballard did not adopt a program in 2002. New materials have been approved for the most recent adoption, and for over a year the staff has been reviewing English/Language Arts materials. This has involved trips to the UCSB Curriculum Lab, examining pilot materials here at school, attending presentations, and spending a lot of time discussing the programs. The staff unanimously recommends the Pearson Reading Street Program for adoption at Ballard School. We have made the materials available for parent review (see newsletter and website).

Again, the recommendation is unanimous. In fact, the grade levels collaborated in preparing their information for the board packet. (see board packet)

Adoptions are not inexpensive, and this one will cost approximately \$15,000 - \$16,000. (That works out to \$19 per student per year for the life of the adoption.) We receive funding for textbooks every year, and have been very protective of and proactive with these funds. This is a very necessary and appropriate purchase for Ballard School at this time.

The board approved the adoption of the Pearson Reading Street English/Language Arts program on a motion by Shawn Knight, seconded by Julie Farrell, and passed unanimously.

## 12. ADMINISTRATIVE MATTERS

- a. Board Policy and Administrative Regulation Updates:  
 First Reading of 9000s (Policies and Regulations 7000 - 7310) – Board Bylaws  
*Recommendation: Approval of first reading with input for second reading*

### 9000 Board Bylaws

9000	BP	Role of the Board	1
9005	BP	Governance Standards	5
9010	BP	Public Statements	8
9011	BP	Disclosure of Confidential/Privileged Information	9
9012	BP	Board Member Electronic Communication	11
9100	BP	Organization	14
9110	BP	Terms of Office	15
9121	BP	President	16
9122	BP	Secretary	18
9123	BP	Clerk	19
9124	BP	Attorney	21
9130	BP	Board Committees	24
9140	BP	Board Representatives	26
9200	BP	Limits of Board Member Authority	27
9220	BP	Governing Board Elections	29
9222	BP	Resignation	32
9223	BP	Filling Vacancies	33
9224	BP	Oath or Affirmations	38
9230	BP	Orientation	39
9240	BP	Board Development	41
9250	BP	Remuneration, Reimbursement and Other Benefits	42
9260	BP	Legal Protection	43
9270	BP	Conflict of Interest	45
9310	BP	Board Policies	51
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9321.1	BP	Closed Session Actions and Reports	70
9322	BP	Agenda/Meeting Materials	73
9323	BP	Meeting Conduct	77
9323.2	BP	Actions by the Board	82
9323.2	E	Actions by the Board	86
9324	BP	Minutes and Bylaws	89
9400	BP	Board Self-Evaluation	92

The board reviewed the 9000s policies and regulations (Board Bylaws), and provided feedback for the second reading. (see board packet)

13. ITEMS NOT ON THE AGENDA

None

14. NEXT REGULAR BOARD MEETING

Unless otherwise announced, the next regular board meeting will be held on Tuesday, June 15, 2010, at 6:00 pm in the multipurpose room at Ballard School.

15. CLOSED SESSION

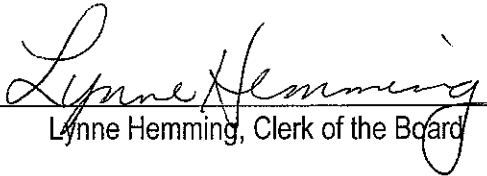
a. Personnel / Contract Negotiations, Government Code Section 54957

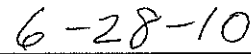
At 9:15 pm Julie Farrell announced that the board would meet in closed session to discuss the agenda item and that no action would be taken.

16. RECONVENE IN OPEN SESSION: ANNOUNCE CLOSED SESSION ACTIONS

The board reconvened to open session at 9:20 pm. Julie Farrell announced that no action had been taken.

17. ADJOURNMENT – Time: 9:20 pm.

  
Lynne Hemming, Clerk of the Board

  
Date