

BOARD OF TRUSTEES
SPECIAL MEETING - AGENDA
November 4, 2009
6:00 pm in the Multipurpose Room

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENT

Open Forum: Items Not Included on the Agenda:

*The public may address the board on any matter pertaining to the school district that is not on the agenda. Unless otherwise determined by the board, each person is limited to 5 minutes per item. If you wish to speak during the Open Forum, please obtain a card that is on the table along with the agenda; fill the card out completely and give it and any supporting materials (e.g. copies of your remarks, charts or graphs, copies of articles or reports) to the administrative assistant or superintendent/principal. Please turn your card in prior to the beginning of the Open Forum. Your card and materials will be presented to the President of the Board, who will call upon you during the Open Forum. Board members are legally prohibited from discussing non-agenda items and, therefore, will not respond to items presented in the Open Forum. **The board encourages the public to be mindful of, and exercise discretion when making comments about individual students.***

Items Included on the Agenda:

The board encourages your participation in its deliberations and has tried to make it convenient for you to express your views to the board. If you wish to address the board on an agenda item, please obtain a card that is on the table along with the agenda; fill the card out completely and give it and any supporting materials (e.g. copies of your remarks, charts or graphs, copies of articles or reports) to the administrative assistant or superintendent/principal. Please turn your card in prior to the presentation of the item you wish to address. Your card and materials will be presented to the President of the Board, who will call upon you at the appropriate time during the discussion of that agenda item. At regular meetings, the board will follow this format for major agenda items:

- *staff presentation*
- *preliminary board and staff discussion*
- *community participation*
- *board deliberation and decision, if appropriate*

During study sessions and special meetings, this format may vary.

PUBLIC COMMENT (cont.)

Board agendas are very full and time is limited. For that reason, we request that you speak only once on an item and that you limit your remarks either when addressing an agenda item or when speaking in the Open Forum to a maximum of five minutes. If numerous individuals request to speak on a particular item or in the Open Forum, the President of the Board may limit the total time allocated to that item, thereby reducing the time for each speaker.

A citizen may place an item on the board agenda by submitting a written request and supporting information to the superintendent/principal ten days prior to the regularly scheduled meeting. The superintendent/principal, in consultation with the President of the Board, will determine at which upcoming regular board meeting the item will be scheduled. The person who requested the item will be allowed five minutes at the meeting to present the information to the board. Following this presentation the board may address the issue, put the issue on a future agenda for more discussion and action, refer the issue to the administration for follow-up, or take no action.

5. INFORMATION SECTION

- a. Board Members' Reports
- b. Superintendent's Report

6. ADMINISTRATIVE MATTERS

- a. Board Policy and Administrative Regulation Updates:
First Reading of 5000s (Policies and Regulations 5113.2 – 5141.33) - Students
Recommendation: Approval of first reading with input for second reading

7. ITEMS NOT ON THE AGENDA

Note: The board is generally prohibited from discussing items not on the agenda. Under limited circumstances, the board may discuss and act on items not on the agenda if they involve an emergency affecting the safety of persons or property, or a work stoppage, or if the need to act came to the attention of the district too late to be included on the posted agenda.

8. NEXT REGULAR BOARD MEETING

- a. Unless otherwise announced, the next regular Board meeting will be held on Wednesday, November 18, 2009, at 6:00 in the multipurpose room at Ballard School.

9. ADJOURNMENT – Time: _____

Any materials required by law to be made available to the public prior to a meeting of the Board of Trustees Of the District can be inspected at the following address during normal business hours:

*Ballard School Office
2425 School Street
Solvang, CA 93463
805-688-9861*

